

**MINUTES OF THE  
WESTWOOD HIGH SCHOOL INTERNATIONAL BACCALAUREATE PARENT ASSOCIATION  
MARCH 1, 2016**

Stephanie Childress, IB Coordinator, called the Organizational Meeting of the IBPA to order at 6:33 PM on March 1, 2016.

The Acting Recording Secretary noted that proper notice of the Organizational Meeting had been provided, and that approximately 60 members were present at the commencement of the meeting.

Ms. Childress thanked parents for participating in the Organizational Meeting and provided an overview of the IB Diploma Program at Westwood High School. Additionally, she explained the organizational and reporting structure of the IB Program, and discussed some of the parameters and limits of the influence of her office. Additionally, she reviewed the role of the IB Student Organization and the results of a brief parent survey regarding the priorities of the IBPA.

Next, Ms. Childress introduced Hiten Patel, a parent of a Pre-IB student, who reviewed the organizing principles of the IBPA. Mr. Patel discussed the IBPA's purpose, its formation as an official Booster Club under RRISD guidelines, and discussed several possible initiatives and programs that the IBPA could develop and manage. There was robust discussion from the floor regarding these initiatives and programs.

Next, Mr. Patel reviewed the Bylaws that had been presented, and with amendment to include alumni outreach and engagement, having been duly motioned and seconded, the Bylaws were unanimously adopted.

Next, Mr. Patel reviewed the officer positions, and with amendment to the role of the VP-Membership & Communications to include alumni engagement, and with amendment to the role of VP-IB Community to include career programs, the following slate of officers was nominated, and having being duly motioned and seconded, unanimously elected to serve through the academic year ending in June 2017:

President	Hiten Patel
VP-IB Community	Vickie Robinson-Patterson
VP-Pre-IB Community	Natalie Wieseuegel
VP-Membership & Communications	Open
Treasurer	Open

The Acting Recording Secretary noted that adequate quorum was present for all votes taken at the meeting.

Next, Mr. Patel discussed the timelines for the various initiatives and programs, and made a call for volunteers. Further robust discussion was had regarding the IB Program and various programs that the IBPA could pursue.

There being no further business, Mr. Patel adjourned the meeting at 8:00 pm.

These minutes being a fair and accurate recording of the events of the meeting on March 1, 2016, they are respectfully submitted as the official record.

/s/ Hiten Patel

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Hiten Patel  
Acting Recording Secretary